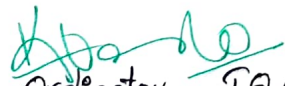


GOVT.DEGREE COLLEGE, PORUMAMILLA, KADAPA DISTRICT
(Affiliated to Yogi Vemana University, Kadapa)
Internal Quality Assurance Cell (IQAC)

Sl. No.	Minutes	Action Taken
Action Taken Report on the Meeting -1/2018-2019 conducted on 05.06.2018.		
1.	Preparation of AQAR 2017-2018 and submit the same to the office of NAAC by September,2018.	AQAR for the year 2017-2018 is prepared and submitted on 10.09.2018
2	Action plan for preparing the students to write university exams successfully.	Circular is circulated to all the departments heads to prepare action plan and a copy is submitted to IQAC.
3	Conduct of special remedial classes for academically backward students..	Circular is issued to conduct remedial classes but due to covid lockdown physical classes are unable to conduct so online classes were conducted.
4	To make the college website dynamic and upload the relevant information and AQAR's in the college website.	Initiative is taken to make the website dynamic and to upload the AQAR's and other relevant information
5	To collect and process the data criterion wise as per the guidelines of NAAC	The collection of data criterion wise is in progress for NAAC preparation
6	To motivate students to participate in Extra- curricular activities.	Our students participated in Inter collegiate Games cultural programs at District and University level and won Prizes in many Events.
Action Taken Report on the Meeting -2/2018-2019 conducted on 20.09.2018		
7	To conduct field trips to the students to create awareness and practical knowledge in their curriculum by every department.	Field trips are conducted by every department to create awareness and practical knowledge to the students embedded in their curriculum.
8	To conduct certificate courses in soft skills and workshop on mutual funds in India	Add on Courses on Fundamentals of Biological Reaserch 19.09.2018
9	To give lectures by the faculty through Virtual class room to Students.	The faculty of Botany, Commerce, English, Physics were given lecturers through Virtual class room.
10	To enroll the students/faculty in LMS and utilize the LMS App.	Enrollment of students and faculty in LMS is initiated and in progress.
11	Preparation and Maintenance relevant records of the department from time to time for NAAC by the in-charge of the department/ criterion wise in charges.	NAAC data collection and departmental activities are uploaded in the college website by every department.


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12	To conduct community based awareness programmes through NSS/NCC/YRC	AIDS awareness Rally programme is conducted on 01.12.2018 by NCC/NSS/RRB/YRC on the occasion of National AIDS day. Disaster management 16.08.2018 TO 18.08.2018 Awareness programme on Utilization of Vote on 13.02.2019.
Action Taken Report on the Meeting -3/2018-2019 conducted on 02.01.2019		
13	To make the college website dynamic and upload the relevant information and AQAR's in the college website.	Initiative is taken to make the website dynamic and to upload the AQAR's and other relevant information
14	January 3 rd celebration of Savitribai phule birthday by Women Empowerment Cell the first women teacher.	Women Empowerment cell celebrate Savitribai phule birth Anniversary and created awareness about girls education to the girl students.
15	Conducting Mock practical examinations and also record work initiation.	All science faculty is informed to conduct Mock practical examinations and also guide the students for the preparation of record work.
16	To collect and process the data criterion wise as per the guidelines of NAAC.	The collection of data criterion wise is in progress for NAAC preparation


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